



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF HOME INSPECTORS

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MEETING MINUTES:	DELAWARE BOARD OF HOME INSPECTORS
DATE AND TIME:	Tuesday, September 11, 2018 at 9:00 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Boulevard, Cannon Building Second Floor Conference Room B Dover, Delaware
MINUTES FOR APPROVAL:	November 13, 2018

MEMBERS PRESENT

Dennis Theoharis, Public Member, Chair
Donald E. Pyle, Sr., Professional Member
Joyce Edwards, Public Member
Tim Harriger, Professional Member (arrived at 9:08 a.m.)

MEMBERS ABSENT

Jay "Wes" Mast, Professional Member, Vice Chair

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Adriene Davis, Administrative Specialist II

PUBLIC PRESENT

Joe Cusumano
Manny Avina

CALL TO ORDER

Mr. Theoharis called the meeting to order at 9:08 a.m.

REVIEW AND APPROVAL OF MEETING MINUTES

A motion was made by Ms. Edwards, seconded by Mr. Pyle, to approve the July 10, 2018, meeting minutes as presented. The motion carried unanimously.

The Board reviewed items on the agenda out of sequence.

NEW BUSINESS

Ratification of Home Inspector Trainee Applications

A motion was made by Mr. Theoharis, seconded by Ms. Edwards, to approve the ratified home inspector trainee applications of Peter Gage, Bryan Tanner, Anthony Brooks, Jonathan Fourquet-Laboy, Eric Hastings and Jacob Stanley. The motion carried unanimously.

Ratify Home Inspector by Examination Applications

After review, a motion was made by Mr. Pyle, seconded by Ms. Edwards, to approve the ratified examination applications of Amanda Anderson, Brett Cooper and Scott Henschen. The motion carried unanimously.

Review and Consider Recommendations of Chief Hearing Officer

Ms. Singh explained the process for reviewing the recommendations to the Board members.

William Cowan, Jr., #H4-0000068

After review, a motion was made by Mr. Harriger, seconded by Mr. Pyle, to accept the recommendation of Chief Hearing Officer for William Cowan, Jr. as written. The motion carried unanimously.

Francis McQuade III, #H4-0000008

After review, a motion was made by Mr. Harriger, seconded by Mr. Pyle, to accept the recommendation of Chief Hearing Officer for Francis McQuade III as written. The motion carried unanimously.

Larry Gibson, #H4-0000009

After review, a motion was made by Mr. Harriger, seconded by Mr. Pyle, to approve the recommendation of Chief Hearing Officer for Larry Gibson as written. The motion carried unanimously.

Daniel Shewell, #H4-0000052

After review, a motion was made by Mr. Pyle, seconded by Ms. Edwards to approve the recommendation of Chief Hearing Officer for Daniel Shewell with an amendment to increase the monetary fine to \$250. The motion carried unanimously.

Kenneth Horkey, #H4-0000085

After review, a motion was made by Ms. Edwards, seconded by Mr. Pyle, to approve the recommendation of Chief Hearing Officer for Kenneth Horkey with an amendment to increase the monetary fine to \$250. The motion carried unanimously.

Jonathan Mast, #H4-0000082

After review, a motion was made by Mr. Harriger, seconded by Ms. Edwards, to approve the recommendation of Chief Hearing Officer for Jonathan Mast as written. The motion carried unanimously.

Review of Home Inspector Applications – By Endorsement

After review, a motion was made by Mr. Harriger, seconded by Ms. Edwards, to approve the home inspector by endorsement application of Robert Goldberg. The motion carried unanimously.

Review and Consider Consent Agreement – Clayton Ridings, #H4-0000029

Ms. Singh advised the Board of the process of reviewing a consent agreement.

Mr. Pyle had to recuse himself as the contact person on this case.

After review, a motion was made by Mr. Harriger, seconded by Ms. Edwards, to accept the consent agreement. The motion was carried by Mr. Theoharis.

UNFINISHED BUSINESS

Re-Review Home Inspector by Experience Applications

After review of additional documentation requested by the Board at the July 10, 2018 meeting, a motion was made by Mr. Theoharis, seconded by Mr. Pyle, to approve the home inspector application by experience application of Joseph Cusumano. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)

Mr. Pyle advised that he is no longer supervising Peter Gage, who has a trainee license that was issued in July 2018. Ms. Witte advised she will pull the application file and verify if there is another supervisor. If there isn't another supervisor listed, the license will have to be null and void until there is a new supervisor found.

PUBLIC COMMENT

Manny Avina approached the Board for advice on locating a supervisor to obtain a home inspector trainee license in Delaware and the transition into licensure after completing the NJ program that he is currently enrolled.

NEXT MEETING

The next meeting date will be November 13, 2018 at 9:00 a.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Ms. Edwards, seconded by Mr. Pyle, to adjourn the meeting at 10:15 a.m. The motion carried unanimously.

Respectfully Submitted,

Jennifer L. Witte

Jennifer L. Witte
Administrative Specialist II